Date

***Sample Letter:***

***feel free to save to your desktop, edit, & print with our letterhead!***

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, (Leave name blank & Write by Hand)

I hope this letter finds you well. The semester here at Baylor has been busy, but enjoyable. I have been looking into ways that I can serve in and among the Baylor community. That’s how I learned about Baylor’s mission trip to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

After some prayer and discussion with the team leaders, I will be joining the Baylor sponsored mission trip to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. My team, the \_\_\_\_\_\_\_\_\_\_\_\_\_\_(country +discipline) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ team will be focusing on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, working alongside local ministers and NGOs who have been serving faithfully in their communities for some time now. While we are there, we will be \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (ask your team leader for specifics).

As I take on this venture, I would like to invite you to partner with me! I am anticipating that this trip will be both challenging and transformative for me in my Baylor career. It will also be transformative for my team, so I would like to ask you for your prayer… that we would love, live and serve in ways that honor God.

I would also like to ask you to help support our team financially. Each student on our team is raising $\_\_\_\_\_\_\_\_ to assist with team expenses, which we’ll be doing through both individual and team fundraising. If you are able to support the team by making a gift, please consider sending a tax-deductible donation by completing the enclosed donor card indicating your interest in helping fund my portion of the trip expenses. For more giving options, you can visit: [www.Baylor.edu/Missions/give](http://www.Baylor.edu/Missions/give)
*If due to unforeseen circumstances our team trip is cancelled, or I am unable to participate, your gift will be used to further support Baylor Missions.*

Thank you for your support! I look forward to sharing my team’s mission journey with you.

Sincerely,

 (Leave Space to sign by hand & write a personal message to the donor! )

*If you’ve already set up your MobileCause account, you can put what your individual keyword to text to 71777 to donate!*